

Beginning OD Mod 4 Part 2

PowerPoint/Video

Student's Name: _____

1. You can design spreads in Online Design and Page Editor with a spread showing no grids (Clean) or grids. How do you show grids on your spread?

Go to Menu at the top and find View. Scroll down to show grids or click on it to take grids off.

2. What is the purpose of the grids?

Alignment -Allows you align photos and copy so spread will look profesional.

3. In printing, everything is measured in Points and Picas.

4. When you are in grid mode, each little square or block is called a Pica.

5. Six picas equal an inch.

6. Seventy-two points equal an inch.

7. Copy (Headlines, Secondary Headlines, Body Copy, Captions) are measured in Points.

8. Photos are measured in Picas.

POINTS & PICAS

1 inch = 72 points

1 inch = 6 picas

1 pica = 12 points