

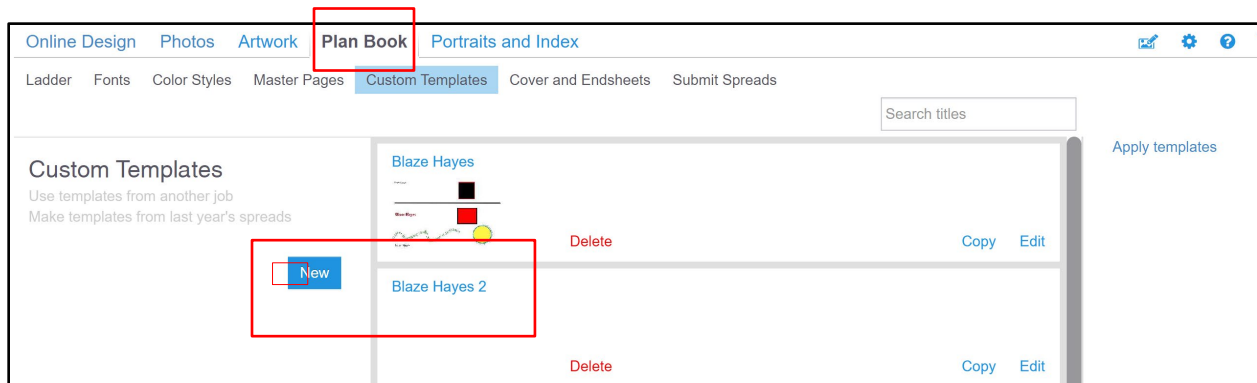
Online Design (Beginning OD) Mod 4

Part 2, Step 2: Palettes

Student's Name: _____

For this assignment, please continue to use the template created from Part 2, Step 1 (Plan Book > Custom Template > New > and give it your name with the number 2.

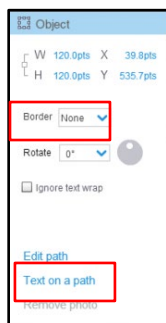
1. Use the template from Part 2, Step 1 or create a template for this exercise.



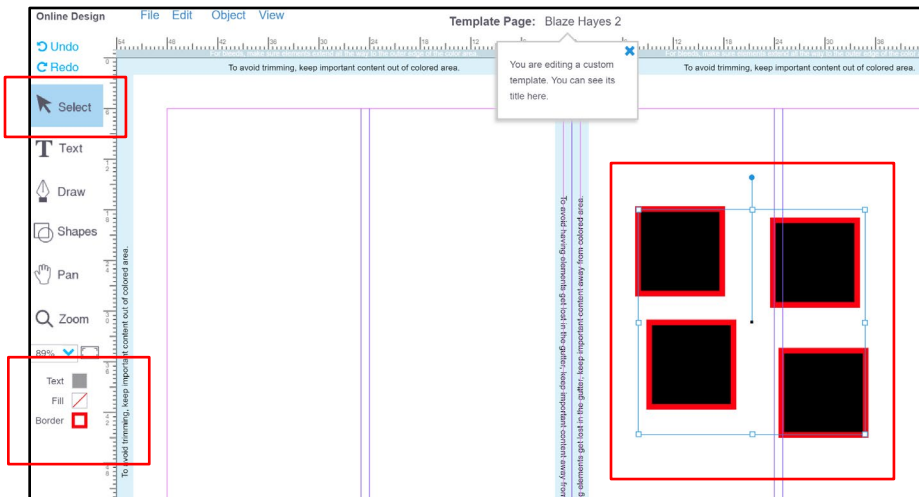
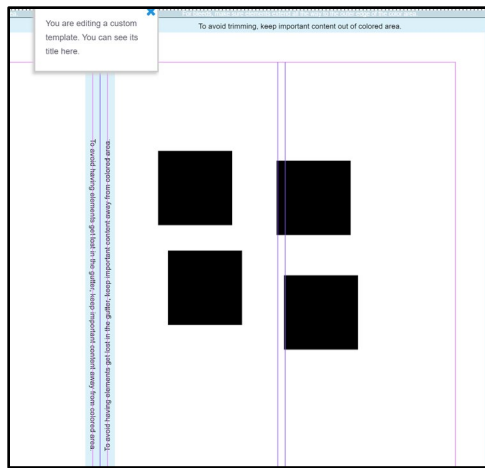
The Page Editor has five palettes that appear along the right side of the screen and control more advanced settings and adjustments.

Object palette

Whenever an object, such as a photo or a shape, is selected, this palette will be open. The Object palette allows you to adjust the width and height of a shape, add a border, or rotate an object. From this palette, you can also add text on a path. We played with border and Text on a Path in Mod 4, Part 1.

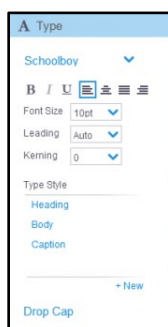


2. Use the template from Part 2, Step 1 or create a new template with four black boxes and an 8-point color stroke around each of the four boxes. If the four boxes are still group, you can complete this task at one time instead of having to click on each box individually.



Type Palette:

If you are working with copy within a text box, the Type palette is where you can adjust font, type size, leading, kerning or add a drop cap. In addition, it is from the Type palette that you can create new type styles and apply them.



3. As review, type “Zoom Fashion” on the left side of the page in any font, 36-Point. Change the black font to any color. Then align “Zoom Fashion” in the center of your red text frame. I changed the words to blue on this example.

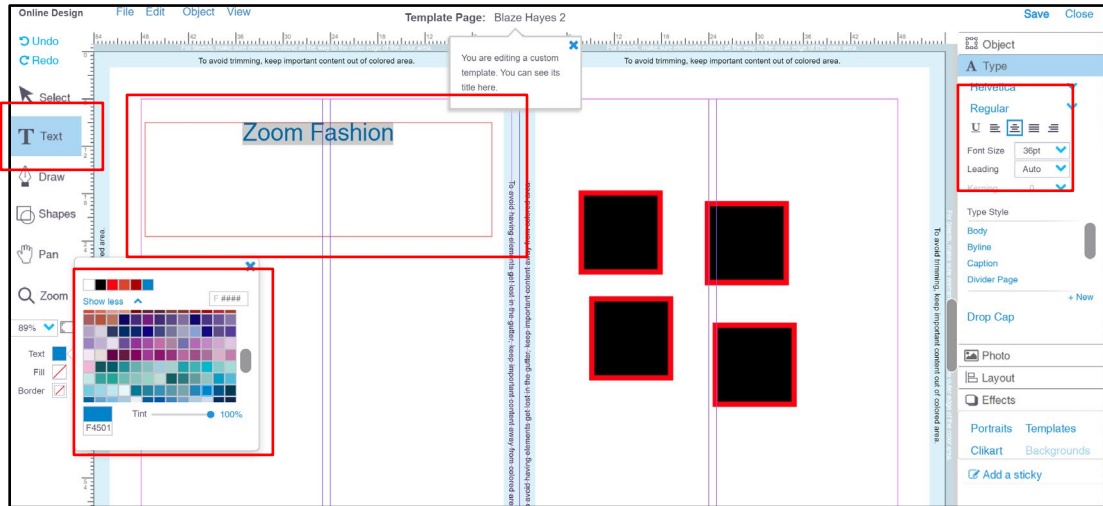
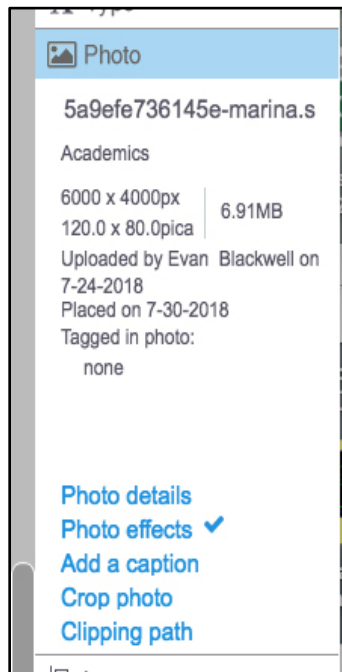
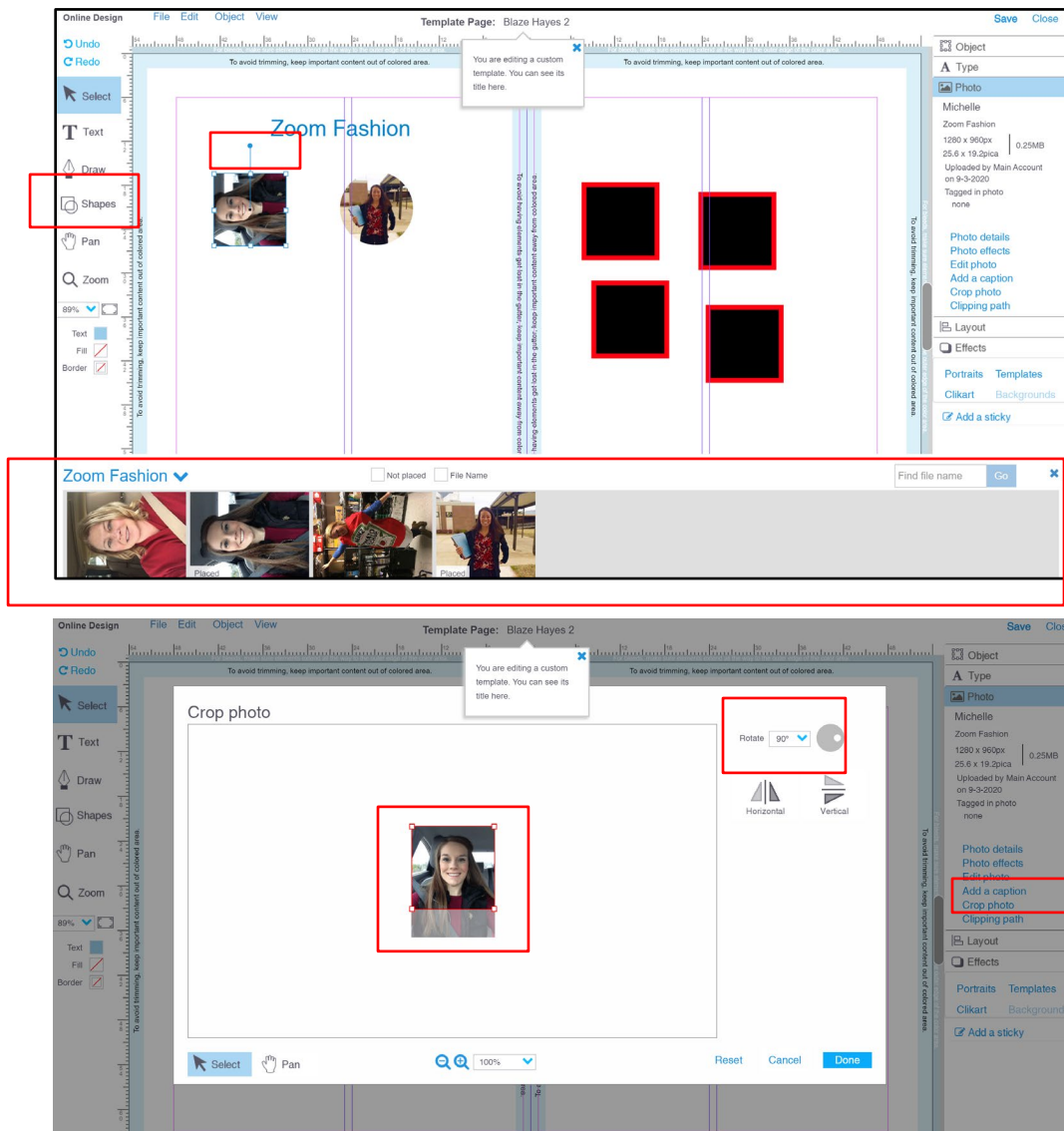


Photo Palette

While selected on a photo, the Photo palette gives you a quick, easy way to see the photo's details and launch into the Photo Effects photo editor to adjust if needed. From this palette, you can click the links to crop the image or add a caption that will use any tagged names associated with the photo. You can also work on more advanced techniques like a clipping path.



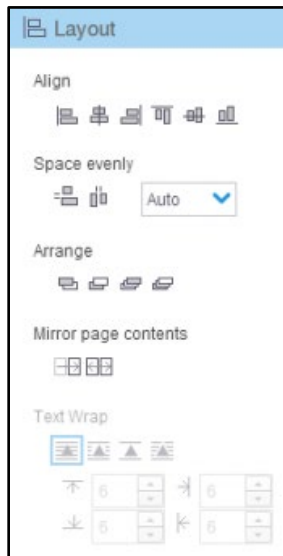
4. Use your “Zoom Fashion” photos or any photos for this part of the exercise. Using the shape tool, choose two different shapes and place them on the left side of the spread. Then drag a different photo into each shape. This is the way to place photos on your spread.



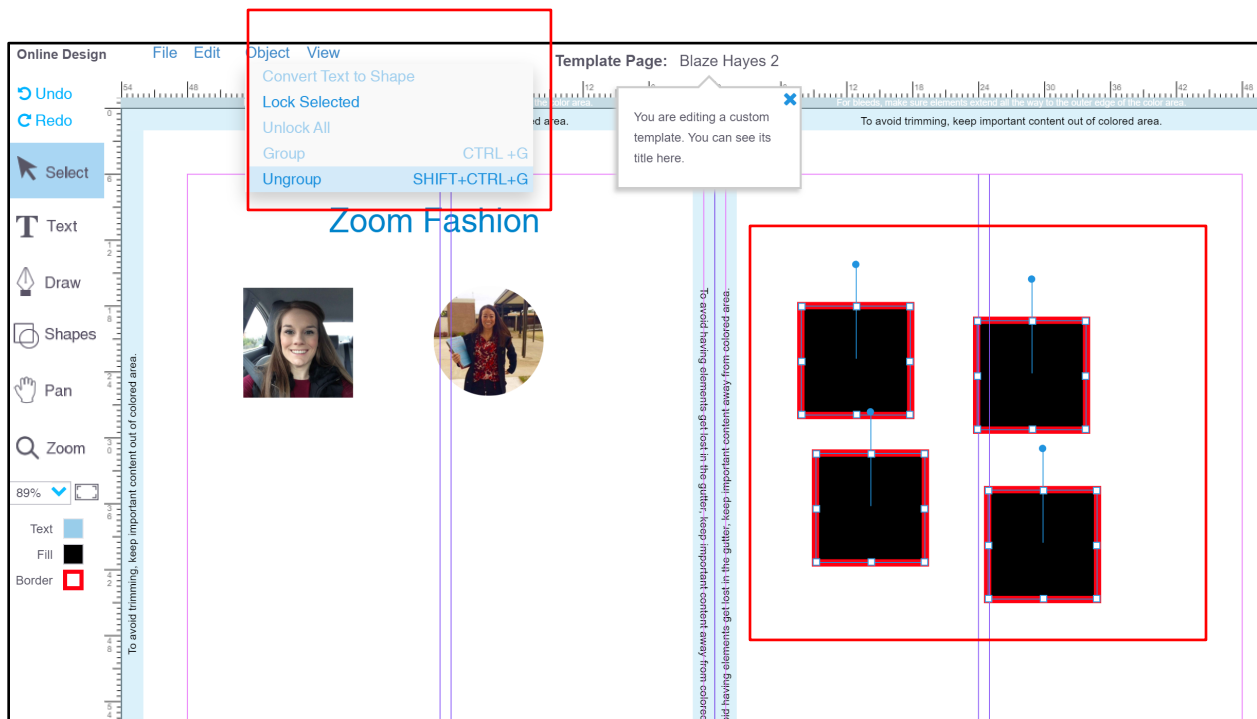
Notice that the first photo placed is most likely not the angle we would want in our yearbook. You can use the handle at the top of the photo to rotate or click on crop and rotate 90 degrees. You can also move the red proxy to crop the photo.

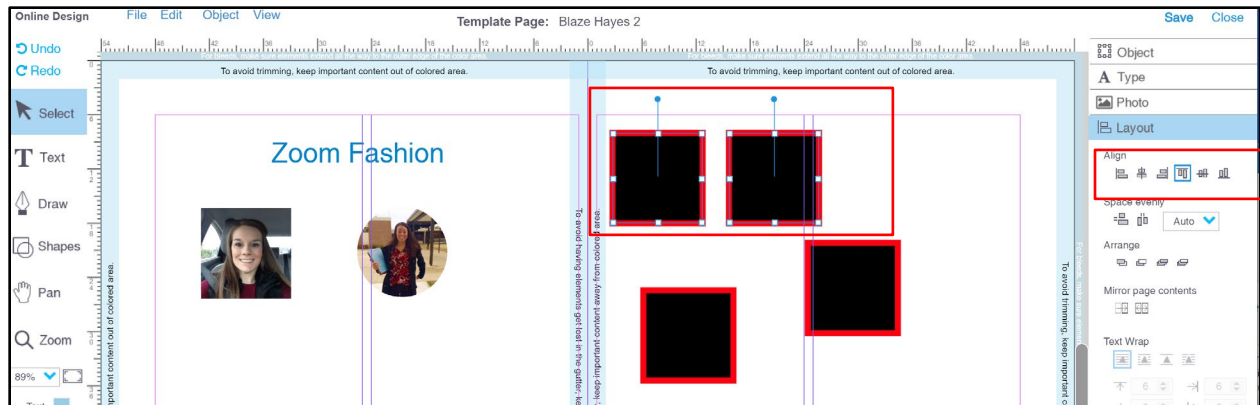
Layout Palette:

The Layout palette contains tools that align and distribute objects evenly on the page. Text Wrap is also located here.



5. Since my photos were group, I had to go to Object > Ungroup to work with the Layout Palette. Take any two of your black boxes and align them from the top. Click on one of your black boxes, then hold the shift key down and click on a second box. Click on the fourth icon under align and it will align both boxes perfectly. Notice how it aligned the boxes based on the first box you click on.



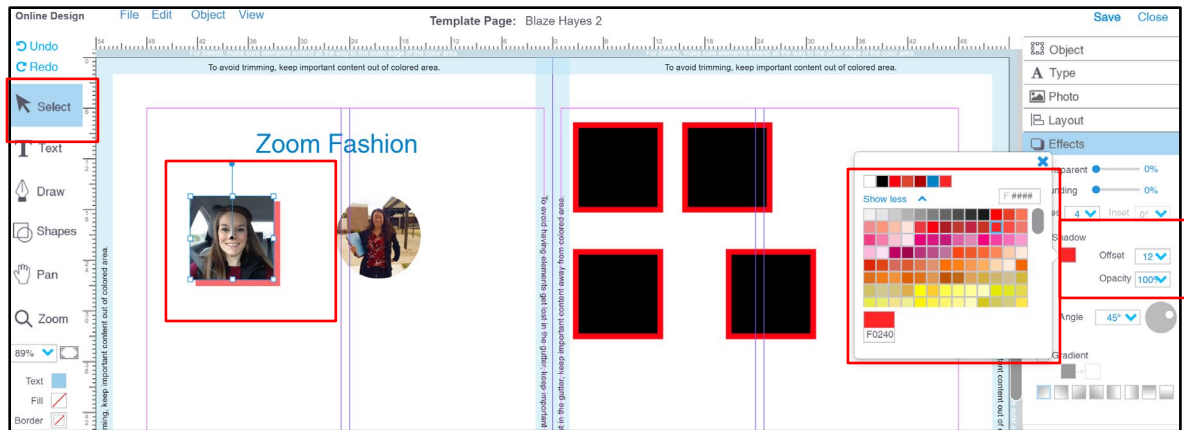


Effects Palette:

The Effects palette allows you to apply graphic effects like drop shadow, transparency and gradients to your page elements.



- The last part of this assignment is putting a shadow around one of your photos on the left page of the spread. You will need to click on shadow. Please see above. Then change the shadow from black to a color. Finally, change the offset to 12 and Opacity 100%.



Adding Photos and Text to a Page